

Risk Assessment

Form RA00C

Location - All Settings.....

Completed By - Debbie Steeples and Katherine Shimwell.....

Date 24/02/2021.....

Hazard	Who is at Risk?	What can be done to reduce the risk?	Recommended Additional Precautions	Action Taken including date	Review Date Calendared Y/N
<p>Contracting Coronavirus Covid-19</p> <p>Child, Staff Member or Visitor develops symptoms or tests Positive at home</p>	<p>All Staff, children, visitors.</p>	<p>Staff members and children must not come into Twilight if they or a member of their household has symptoms or tests positive. They should be advised to follow the guidance (for households with possible or confirmed coronavirus (COVID-19) infection). This involves 10-day isolation from day after symptoms begin. The isolation should also include childcare and support bubbles.</p>	<p>Staff and parents/carers made aware of the main symptoms: - A high temperature A new continuous cough A loss of, or change to smell or taste</p> <p>An immediate test should be organised.</p>	<p>Email to staff Feb 2021</p> <p>Addendum to Invoices from Feb 2021</p>	<p>12th April 2021</p> <p>ALL CONTENT</p>
<p>Contracting Coronavirus Covid-19</p> <p>Child, Staff Member or Visitor comes into contact with a positive case</p>	<p>All Staff, children, visitors.</p>	<p>Staff members and children must not come into Twilight if they have been in contact with someone who has developed Covid-19 whilst they were contagious. This involves 10-day isolation</p>	<p>Track and Trace should be followed</p> <p>Test should be organised.</p>	<p>Email to staff Feb 2021</p> <p>Addendum to Invoices from Feb 2021</p>	

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<p>Contracting Coronavirus Covid-19</p> <p>Child, Staff Member or Visitor develops symptoms at Twilight</p>	<p>All Staff, children, visitors.</p>	<p>Person with symptoms should be sent home and advised to begin isolation which is the day the symptoms appear plus 10 full days.</p> <p>They should be advised to follow the guidance (for households with possible or confirmed coronavirus (COVID-19) infection).</p> <p>The isolation should also include childcare and support bubbles.</p>	<p>Whilst still in setting the individual should be moved to isolation in another room ideally with the door closed and the windows open. They should have sole use of a toilet where possible. If not, this should be cleaned and disinfected immediately after use.</p> <p>PPE should be worn by one staff member who should solely deal with the individual.</p> <p>If condition worsens ring 999.</p> <p>The parents and carers or other attendees at the session should be advised when they pick up their child as a <u>precaution</u>.</p> <p>Enhanced cleaning should be carried out of all areas the person accessed.</p>	<p>Emergency Kit sourced Apron, Mask, Gloves and Face Shield. These are in the Grab Bags. Further spares available in settings. September 2020</p>	
<p>Child, Staff Member or Visitor tests positive for C19</p>	<p>Staff, Children and Visitors who were present.</p>	<p>Policies and procedures followed</p>	<p>Everyone who came into close contact with the individual should be advised of the situation and should self-isolate for 10 days.</p>		

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<p>Contracting Coronavirus Covid-19</p> <p>Unwashed Hands</p>	<p>All Staff, children, visitors.</p>	<p>Good hand hygiene followed.</p>	<p>Washing hands more often than usual plus: - On arrival at setting If you touch your face. If you sneeze or cough. If you blow your nose. Before and after eating. Before and during handling food. After using the toilet.</p> <p>Hands must be washed thoroughly for 20 seconds with soap and running water then dried thoroughly or alcohol-based hand sanitiser used.</p>	<p>Stocks of hand wash and hand sanitisers to be checked along with paper towels (where used) daily. September 2020.</p>	
<p>Transmission via surfaces</p>	<p>All Staff, children, visitors.</p>	<p>Sharing of resources to be limited.</p> <p>No toys or food to be brought in from home.</p> <p>Frequently touched equipment will be cleaned often.</p>	<p>Resources which have been accessed by a bubble should be marked up 'do not use until xxx' which should be 72 hours.</p> <p>Touch points such as light switches and door handles should be disinfected at the start and finish of each session</p>	<p>Soft furnishings have been removed. Sept 2020</p> <p>Checklists to be amended where necessary. Sept 2020</p> <p>Designated toilets where possible</p>	

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Minimise mixing and contact and arrival and departure times	Children and their Parents or Carers	System introduced where parents do not enter the building.	Staff member to collect or return children to designated place following a phone call. Individual procedure to be introduced for each setting based on layout of area. Parents to be advised.	Parents to no longer sign children out, staff to do this. July 2020	
Minimising touch points	Staff	Limit number of users of staff equipment such as grab bag, checklists etc.	Wash hands before and after using these. Staff to have own pen in their bum bag	Disposable masks acquired washable masks distributed Sept 2020.	
Intimate care or first aid	Staff or children	Some PPE should be worn if the staff member has to come into close proximity to a child to care for them.	Gloves and a mask should be used whilst the tasks carried out.	Risk Assessment shared with staff Feb 2021	
Transmission between home and work by staff.	Staff or children	Good hygiene to be followed.	Worn clothes should not be used at a different setting unless washed. Hair to be tied up before arrival at setting. Minimal jewellery to be worn Limited personal possessions to be brought into setting ideally just a bum bag.		